

# Invoicing instructions of the Lapland Well-being Services County

Dear partner,

As of 1 January 2023, the social, health and rescue services will be provided by the Lapland wellbeing services county on behalf of the following organisations:

- 17 municipalities including Enontekiö, Inari, Keminmaa, Kittilä, Kolari, Muonio, Pelkosenniemi, Pello, Posio, Ranua, Salla, Savukoski, Simo, Sodankylä, Tervola, Utsjoki, Ylitornio
- Four cities including Kemi, Kemijärvi, Tornio, Rovaniemi
- Kolpene rehabilitation center and care homes and Centre of Expertise on Social Welfare in Northern Finland (Poske)
- Pelkosenniemi-Savukoski Municipal Federation on Public Health (terminating 31 December 2022)
- Oulunkaari Municipal Federation (only services of Simo Municipality)
- The Lapland Hospital District
- Länsi-Pohja Healthcare District
- Rescue Services of Lapland

Address:

Lapland wellbeing services county  
P.O.Box 8041  
FI - 96101 Rovaniemi

***The Lapland wellbeing services county will process and receive the invoices only in electronic format. The e-invoices will be managed in the new electronic invoice system. See the invoicing addresses for the e-invoices below.***

We kindly ask you to update the new invoicing addresses of the Lapland wellbeing services county from the next page.



### **Invoicing instruction as of 1 January 2023**

**In addition to the mandatory reference information, the invoice must have the supplier's cost centre/name or other given reference (continuous identifier) which will be used to direct the invoice to the appropriate unit/department. We kindly ask you to ensure that the delivery address is visible in the invoice. The invoices with incomplete information will be returned to the sender.**

The invoices including costs for 2022 should be addressed to the old invoicing addresses latest by 16 January 2023.

**The invoices with costs for 2023 should be addressed to the invoicing addresses of the Lapland wellbeing services county.**

All e-invoicing addresses (OVT code) below are secured thus we kindly ask you all the invoices, including the invoices and attachment containing personal data to the addresses below.

**Operator code: 003703575029 (CGI Suomi Oy)**  
**Business ID: 3221332-6**

003732213326210 Social services, services for families and working age  
003732213326240 Social services, services for disabled persons  
003732213326270 Social services, services for the elderly  
003732213326300 Health services, prevention and treatment of diseases  
003732213326310 Health services, support for functional and working ability  
003732213326320 Health services, treatment of mental health and addictions  
003732213326330 Health services, non-psychiatric specialized health care  
003732213326380 Health services, emergency and preparedness  
003732213326512 Centre of Expertise on Social Welfare in Northern Finland  
003732213326540 IT management and digital services  
003732213326040 Rescue services  
003732213326050 Development and strategic services  
003732213326060 Administrative and support services

If none of the e-invoicing addresses given above is suitable, we kindly ask you to submit your electronic invoice to our **unprotected** e-invoicing address 003732213326. Please note that you are **not allowed** to submit invoices nor attachments containing personal data to this address.

Further information on invoicing can be requested by email [verkkolaskut@lapha.fi](mailto:verkkolaskut@lapha.fi)

Elisa Kusmin  
Finance Director  
Lapland wellbeing services county

